



Harbor-UCLA Medical Center
Job Opportunity
DIRECTOR, PERIOPERATIVE SERVICES
(Nursing Director, Administration)

Positions allocable to this class function as the senior nursing administrative position in facilities with large nursing operations or as a senior management team member in extremely large operations. These positions reports to a Chief Nursing Officer and are required to exercise a broad-based knowledge of management and leadership techniques, as well as nursing operations.

PRIMARY JOB DUTIES:

- The Nursing Director oversees perioperative services for nursing that includes Operating Room, Pre & Post-Operative, PACU, Same Day Surgery, Sterile Processing, Special Procedures, Education/Training, and Performance Improvement Unit.
- Administratively responsible for surgical services and anesthesia services. Demonstrates sound group leadership skills and is recognized as a positive professional role model.
- Directs benchmarking opportunities that are evaluated and selected to meet the hospital's mission and strategic plan.
- Accountable and responsible 24/7 of progressive OR operations that requires energy, innovation, and a "can-do" attitude to facilitate major services for sixteen state of the art OR suites and eight Special Procedure Rooms.
- Participates in the development of goals and objectives for the Perioperative Operating Services that is compatible with and complimentary to the philosophy of the Hospital and the Nursing Department.
- Participates in establishing, revision and implementation of policies and procedures and maintaining standards that ensure safe therapeutic and effective nursing care of perioperative clients.
- Participates in preparation of the budget that allows for adequate personnel, supplies, equipment and physical facilities within the unit.

QUALIFICATIONS:

- A license to practice as a Registered Nurse issued by the California Board of Registered Nursing.
- Candidate must have experienced in operating room nursing management with demonstrated leadership ability earned in medium to large medical center.
- Bachelor of Science in Nursing and Master's Degree in Nursing or related healthcare field are required.
- Current and reachable on the Nursing Director Administration Certification List or currently hold the DHS item of NDA.

PREFERRED QUALIFICATIONS:

- Current CNOR certification and active license to practice a RN issued by the California BRN.

If you are interested, please submit a cover letter, copy of your resume, performance evaluation, and attendance records for the past two years to:

Richard Guitche, RN (rguitche@dhs.lacounty.gov)

Nurse Recruitment and Retention Center Harbor-UCLA Medical Center

1000 West Carson Street, Building N-25 Torrance, CA 90509

Phone: (310) 222-2512

Fax: (818) 364-3326

Deadline to respond April 10, 2014

EOE/Posted 03/10/2014

THIS IS NOT A BULLETIN FOR A CIVIL SERVICE EXAMINATION